



HR SKILLS™ LEARNING OPPORTUNITY

HR Skills™ provides learners the core skills and knowledge to enable them to do their job, and the training and development to help them do it exceptionally well.

Course List:

- 1: Coaching
- 2: Progressive Discipline
- 3: SMART Goals for Performance Evaluation
- 4: Conflict Resolution
- 5: Handling Difficult Conversations
- 6: Communication and HR
- 7: Leadership and HR
- 8: Problem-Solving

Find a complete list of courses at:

<https://catalog.mindedge.com/hrskills>

Why HR Skills™ Training?

Human Resources plays a key role in developing, reinforcing, and changing the culture of an organization. Because the field of Human Resources is so vast and the role of an HR professional is so varied, training in both the foundational skills and best practices is vital to anyone interested in pursuing or further developing in their human resources career path. HR Skills™ is providing learners the knowledge and competencies needed to be successful in a positive job market with high growth potential.